



**OPEN MEETING**

**REGULAR MEETING OF THIRD LAGUNA HILLS MUTUAL  
ARCHITECTURAL CONTROL AND STANDARDS COMMITTEE\***

**Monday, October 09, 2023 – 1:30 p.m.  
Laguna Woods Village Board Room/Virtual Meeting  
24351 El Toro Road, Laguna Woods, California**

**REPORT**

**COMMITTEE MEMBERS PRESENT:** Jim Cook – Chair, Ralph Engdahl, Andy Ginocchio (Alternate), Nathaniel Ira Lewis, Advisors: Michael Butler, Lisa Mills, Mike Plean

**COMMITTEE MEMBERS ABSENT:** Cush Bhada (Excused), Cris Prince (Excused)

**STAFF PRESENT:** Bart Mejia – Maintenance & Construction Assistant Director, Gavin Fogg – Manor Alterations Supervisor, David Rudge – Manor Alterations Inspector II, Josh Monroy – Manor Alterations Coordinator

**1. Call Meeting to Order**

Chair Cook called the meeting to order at 1:30 p.m.

**2. Approval of the Agenda**

Hearing no objection, the agenda was approved by consent.

**3. Approval of the Meeting Report for September 11, 2023**

Hearing no objection, the meeting report was unanimously approved as written.

**4. Remarks of the Chair**

None.

**5. Member Comments - (Items Not on the Agenda)**

None.

**6. Response to Member Comments**

None.

**7. Department Head Update**

None.

- 8. Consent Calendar:** All matters listed under the Consent Calendar are considered routine and will be enacted by the Committee by one motion. In the event that an item is removed from the Consent Calendar by members of the Committee, such item(s) shall be the subject of further discussion and action by the Committee.

- a. **Over-The-Counter Variances** – None.

**9. Variance Requests**

None.

**10. Items for Discussion and Consideration**

- a. Revision to Architectural Standard 31: Washer and Dryer Installation

The Committee suggested revisions to Section 4.3 as follows: "All washer hook ups..." to "All washer **connections**...". Section 4.4 revision "Mutual-owned flat PVC roofs" to "Mutual-owned flat roofs".

A motion was made to recommend the Third Board approve the standard. Hearing no objection, the motion was approved by unanimous consent.

- b. Revision to Demolition Consent Requirements & Associated Fees

The Committee suggested fixing a double entry clerical error.

A motion was made to recommend the Third Board approve the revisions to the demolition consent requirements and associated fees. Hearing no objection, the motion was approved by unanimous consent.

**11. Items for Future Agendas**

- a. Revision to Architectural Standard 8: Porch Lift/Elevators – **November**
- b. Proposed Architectural Standard 41B: Solar Panels, 3 Story Buildings – **November**
- c. Revision to Architectural Standard 18: Gutters and Downspouts – **TBD**
- d. Detailed Interior Inspections – **TBD**

- e. Review Current Conditions and Restrictions for Solar Installations – **November**

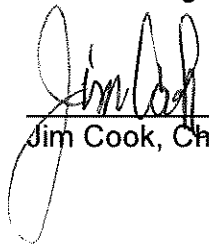
**12. Committee Member Comments**

- Advisor Butler shared his sentiments that while gradual, incremental changes are happening and that should be applauded.

**13. Date of Next Meeting: Monday, November 13, 2023 at 1:30 p.m.**

**14. Adjournment**

The meeting was adjourned at 1:56 p.m.

  
Jim Cook, Chair

10/12/2023

Jim Cook, Chair  
Baltazar Mejia, Staff Officer  
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